AMIDA

Jardines de Alfabia venue hire terms

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Grupo Amida

Jardines de Alfabia venue hire terms

The essentials

You hire Jardines de Alfabia through us, Amida Events, which manages it exclusively for weddings and events. The venue belongs to its owners.

The venue is always hired together with Amida's catering. The catering is governed by the Terms and conditions of service; Wedding More's planning, if you book it, by its own terms; and the venue, by these Terms.

You book the venue with €2,500 plus VAT (€3,025), together with the catering. We do not hold provisional bookings.

The rest of the hire fee is paid 8 months before the Event, for the expected number of guests. Any change with the final number is adjusted in the final invoice, 30 days before.

You have 7 days to cancel free of charge if the Event is more than 60 days away. After that, cancelling costs at least the booking payment excluding VAT, and more depending on the notice given (clause 5).

The venue has its own rules: hours, music, suppliers, setup and rain plan. They apply to you, your guests and your suppliers.

Prices exclude VAT, with 21% on top: those of the year of the Event, in the venue's technical sheet and in your Quote.

1. Who we are and what these Terms cover

1.1. Who hires out the venue. AMIDA EVENTS, S.L.U. ("AMIDA", "we"), NIF B57145898, C/ Gremi de Cirurgians i Barbers, 25, Edificio Generium, bloque A, planta 3, 07009 Palma (Illes Balears), registered in the Mallorca Companies Register, sheet PM-41204. We have an exclusive agreement with the owners of Jardines de Alfabia, in Bunyola (Mallorca), for weddings and events, and we hire out its use for your Event. **Visits, bookings and payments for the venue are made only with us**: info@grupoamida.com. To cancel or complain, only at legal@grupoamida.com.

1.2. What they cover. These Venue Hire Terms ("these Terms") govern the hire and use of Jardines de Alfabia for your wedding or event ("the Event"). They are the same for every Event at the venue and are not negotiated for a particular one.

1.3. Always with the catering. We only hire out the venue together with Amida's catering for the same Event. The date, expected number of guests, hire fee and venue services are those of your accepted Quote ("the Quote").

1.4. How they fit with our other terms. The catering is governed by the Terms and conditions of service ("the Terms and conditions of service"), and so is anything these Terms do not cover (who the Client is, notices, complaints, companies). These Terms are the venue rules referred to in clause 1.7 of the Terms and conditions of service. If you book Wedding More's planning, it is a separate service, with its own terms and its own payments.

1.5. The Client. The Client is whoever accepts the Quote. If there are two of you, **you are both liable for the full payment** and we may claim the total from either of you.

2. What the hire includes

2.1. Areas. Exclusive use of La Clastra, the bar area, El Palmeral and La Discoteca, plus any others listed in your Quote, for the Event and during its hours.

2.2. Rooms. The couple's changing room is included from 2 hours before the Event until it ends. It is only for the couple (hair, make-up and dress), not for bridesmaids or witnesses, and the event planner arrives at the same time to supervise it. The venue has no accommodation.

2.3. Areas not included. The rest of the venue may not be used. The Museum may only be used with the owners' prior permission and never after dinner. There is no cloakroom or changing room for guests.

2.4. Hours. 11 hours, from 5 pm to 4 am. Starting before 5 pm has a supplement, because the venue closes the Museum to the public, and extending until 5 am has a cost. Extra hours are agreed in advance and priced as in the technical sheet.

2.5. Utilities. Electricity and water are included.

2.6. Mandatory services. The venue requires the Event to have **a wedding planner or a professional event**

company: if you do not have one, we offer ours, at a cost. In addition, the venue requires the following services, which are booked with us and **are in your Quote from the start**, as part of the hire: the welcome service, if the ceremony is held at the venue; the garlands of El Palmeral; the setup of the nightclub; the hire and setup of the ceremony chairs; toilet cleaning, and music royalties (SGAE), if there is music. Parasols and heaters, if you need them, are also booked with us. Their prices for the year are in the venue's technical sheet.

3. Price

3.1. Rate. The hire fee is the rate for the year of the Event according to the number of guests, **excluding VAT** (21% is added). The year's rate, its supplements and the services with a cost are in the venue's technical sheet, which can be downloaded as a PDF from its page, and in your Quote.

3.2. Price frozen for 12 months. If the Event takes place within **12 months** of booking, the hire fee does not change, unless you ask for changes or new services.

3.3. Events more than 12 months away. The **rate for the year of the Event** applies, published every November, even if you booked earlier. We will tell you in writing before the 8-month payment. If you are a consumer and it goes up, you may cancel the hire **without penalty** within **7 calendar days** of the notice, and we will refund everything paid for it within **30 days**.

3.4. Guests. The hire fee is calculated on the expected number of guests and adjusted to the final number you confirm 30 days before the Event (clause 4.3 of the Terms and conditions of service).

4. Booking and payments

4.1. How to book. You book by accepting the Quote, these Terms and the Terms and conditions of service, and paying the venue booking payment and the catering's initial payment. **The date is only booked once we have received both: we do not hold provisional bookings.**

4.2. Payment schedule.

When	What you pay	Deadline
On booking	Venue booking payment: €2,500 plus VAT (€3,025)	To confirm the date
8 months before the Event	The rest of the hire fee for the expected guests, less the booking payment, with the proforma invoice we send you	5 days from receipt
30 days before the Event	The difference for the final number of guests and anything you have added, in the final invoice	5 days from receipt
After the final invoice	Anything new you book, such as extra hours	In advance, before the Event

4.3. If you book less than 8 months ahead. You pay the booking payment and the rest of the hire fee together, on booking.

4.4. Payments on account. The booking payment and the 8-month payment are on account of the hire fee: they are deducted from it in the final invoice.

4.5. How to pay and late payments. As for the catering (clauses 3.6 and 3.7 of the Terms and conditions of service): by bank transfer to one of the official accounts published on the 'Secure payments' page of our website, with no cash; by card, only the initial payment, through the payment button in the Quote in PandaDoc; and bank charges are borne by the Client. If a payment is late, we remind you in writing and you have **5 business days**; if it is not paid, we may cancel the hire and treat it as a cancellation by you (clause 5).

4.6. Double booking. If, through a communication error, two clients pay the venue booking for the same date, the date belongs to whoever paid first (the date and time we receive the payment in our account). We tell the other client as soon as we know and offer another date or another venue we manage. If that does not suit them, we refund everything they have paid (venue, catering and Wedding More) within **30 days**, at no cost, and we also compensate them for the expenses they have incurred for that date that cannot be recovered (for example, bookings with other suppliers), with supporting evidence.

5. Cancellation and changes

5.1. Seven days free of charge. You may cancel the hire free of charge within **7 days** of booking, **only if the Event is more than 60 days away**. We refund everything within 30 days. As with the catering (clause 11.3 of the Terms and conditions of service), hiring the venue for a specific date carries no right of withdrawal; that is why we give you these 7 days.

5.2. Cost of cancelling. Cancellations are made by email to legal@grupoamida.com. **Anything already paid for the hire is deducted** from the cost and, if it is more, we refund the difference within **30 days**. The scale exists because, when you book, the venue turns down other clients for your date and, the closer it gets, the less chance there is of hiring it out again.

If you cancel…	You pay of the hire fee
Within 7 days of booking, with the Event more than 60 days away	Nothing: we refund everything within 30 days
After those 7 days, more than 6 months before the Event	The booking payment excluding VAT (€2,500) or 25% of the hire fee, whichever is higher
Between 6 months and 61 days before the Event	50% of the hire fee
Between 60 and 31 days before the Event	75% of the hire fee
30 days or less before the Event, or without notice	100% of the hire fee

Percentages are calculated on the hire fee excluding VAT in the Quote or the latest invoice. Example: hire fee of €6,250 excluding VAT, paid in full 8 months before, and cancelled 4 months before the Event. Cost: 50% = €3,125. We refund €3,125 plus its VAT.

5.3. Venue and catering go together. If you cancel the catering, the hire is cancelled too, and each has its own scale. If you cancel only Wedding More, the hire stays as it is, and the Event needs another professional organiser (clause 2.6).

5.4. Change of date. As for the catering (clause 11.2 of the Terms and conditions of service), changing the date is not a right: you ask us in writing and we consider it case by case, only if the venue is free, also for another year. If we accept, we prepare a new Quote at the rate in force for the new date, and what you have already paid for the hire is deducted from it. If we do not accept it, or you do not accept the new Quote, the original date stands or, if you prefer, it is treated as a cancellation (clause 5.2). If the change is due to force majeure, clause 5.6 applies.

5.5. If we cancel or the venue fails. If we cancel for a reason of our own, we refund everything paid for the hire within **30 days** and pay you the same percentages of the scale. If the venue cannot host the Event for a reason beyond your and our control (closure, loss of licence, a decision of the owners), we offer you another date or another venue we manage; if none suits you, we refund everything paid for the hire and the catering within **30 days** (clause 9.2 of the Terms and conditions of service).

5.6. Force majeure. As in clause 11.6 of the Terms and conditions of service: we offer you at least **2 dates** within the following **14 months**, keeping what you have paid. If you accept neither, we keep only the costs already incurred for the venue hire, with supporting evidence, up to a maximum of €2,500, and refund the rest of the hire fee within **30 days**; if force majeure prevents us from providing the service, we refund everything within 30 days.

6. Venue rules

6.1. End of the Event. The Event ends at the booked time, which matches the catering's and the coaches'. Guests leave the venue within the following **15 minutes**.

6.2. Music. Outdoors, until 11:30 pm and at 85 dB at most, in the area set by the venue. Bands and the dinner DJ play only in the bar area and El Palmeral; stages and equipment are set up only on the designated lawn, never under the tree or on the decking, and in El Palmeral the speakers face from the palms towards the tree. **Indoors, in La Discoteca, until 4 am and at 95 dB at most.** Batucadas are not allowed. Bands work with an authorised supplier, who keeps a sound technician for the whole Event, and only with electronic drums and in-ear monitoring. Sound is controlled with a limiter. Except in cases of force majeure (clause 5.6), if the Event has to end early because these limits are not respected or the authorities intervene over them, nothing is refunded.

6.3. Suppliers. Only suppliers authorised by the venue may work there, booked through us or your wedding planner; we give you the list when you book. Sound, lighting and structures, only with the authorised suppliers; the marquee, only with LoMusic. Your planner sends us, at least **15 days** before, the final list of suppliers, floor plans and timings, and leaves someone in charge until the last guest has left. Every supplier must hold valid public liability insurance and send us proof before the Event; without it, they cannot work at the venue.

6.4. Setup and dismantling. All material comes in and goes out **on the same day** as the Event, because the venue hosts other events. Suppliers may enter **5 hours before** the ceremony; setup must be finished 2 hours before the Event and dismantling done within 2 hours of its end. Setting up or taking down on another day has a cost and is agreed with us in advance.

6.5. What is not allowed. Drugs; smoking and vaping indoors and at the tables (there is a smoking area); serving alcohol to minors; fire (fireworks, firecrackers, sparklers, cold sparks, torches); plastic (confetti, plastic

objects and flowers: only petals and fresh or preserved flowers); drones, except with the owners' permission; and glass in La Discoteca, where drinks are served in acrylic cups. If children under 14 attend, book a childcare service or take responsibility for them yourself. The owners reserve the right of admission.

6.6. Access. Coaches of **up to 55 seats**. Cars go in the car park at the entrance. **Guests leave by coach**: taxis cannot be booked for the last hour of the Event.

6.7. Rehearsal. If you want to rehearse the ceremony, it is agreed with us at least **15 days** before, subject to the venue's schedule.

6.8. Rain plan. You choose the outdoor or indoor plan **24 hours before**. If you choose outdoors and it then rains, the cocktail continues in a covered area, without setting up tables or chairs. An indoor banquet needs **48 hours** notice; the ceremony and cocktail are decided on the day, depending on the forecast. The covered areas are:

Moment	Outdoors	If it rains
Ceremony	La Fachada or La Clastra	La Clastra tunnel or inside the Museum
Cocktail	Lake area	Museum terrace or interior, or Ca Na Tus
Dinner	El Palmeral	Ca Na Tus (up to 130 guests) or the Museum (from 130, with the owners' permission)
Party	La Discoteca	La Discoteca

You can ask for a **double setup** (outdoors and indoors) for **€30 per guest** plus VAT, with standard material; if the indoor setup is not used in the end, we refund it. The Bedouin marquee is booked only with LoMusic, up to **15 days before** and quoted separately.

7. Damage and liability

7.1. Damage to the venue. You are liable for any damage caused by you, your guests or your suppliers to the venue, its furniture or its gardens. Its cost is deducted first from the catering deposit (clause 3.4 of the Terms and conditions of service) and we return whatever is left; for example, with a €1,000 deposit and €800 of damage, we return €200. If the damage exceeds the deposit, we send you an invoice for the difference, payable within 7 calendar days, and if you do not pay it, we may claim it in court.

7.2. Personal belongings. Unless we or the owners are at fault, we are not liable for theft, forgotten items or belongings brought by attendees. Nothing in this clause limits any liability that the law does not allow to be limited towards a consumer.

7.3. Conduct. As in clause 11.7 of the Terms and conditions of service: in the event of fights, assaults, drug use or a serious breach of these rules, we may end the Event immediately, without refunding the part not provided.

7.4. Assignment. You may not assign the hire to anyone else without our written authorisation.

8. Data, law and versions

8.1. Personal data. We process it according to our Privacy Policy. To exercise your rights: legal@grupoamida.com.

8.2. Law and courts. These Terms are governed by Spanish law. If you are a consumer, the courts of your place of residence have jurisdiction. We are not part of any consumer arbitration scheme. If you are not satisfied with our reply, you may go to the Consumer Arbitration Board of the Balearic Islands (which will propose arbitration to us, which we may accept or not) or to the courts.

8.3. Language and versions. They are in Spanish and English; if they differ, the Spanish prevails and any doubt is interpreted in the consumer's favour. The version in force when you booked applies to your Event. A new version changes nothing for you unless you accept it.